

# Download 2014 Vacation Request Forms

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## **Vacation Request Forms 2014 Free Printable Printable ...**

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## **2014 VACATION REQUEST**

form via email with your electronic signature. This form should be sent . AT LEAST. two weeks in advance of your intended vacation. Refer to your personnel manual for specific policies and procedures. 2014 VACATION REQUEST. For Office Use. Route To: Notes/Remarks. 2014 Union Holidays. FEBRUARY. 17 Presidents Day. MAY. 26 Memorial Day. JULY

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## **Sample Vacation Request Form**

9+ Sample Vacation Request Forms. A vacation request form is meant to submit a request for a vacation to the authority who would be approving the leave. It could be a staff asking for a time off from his company manager or a student requesting his university for a vacation.

## **Sample Employee Vacation Request Forms**

Sample Vacation Request Form - 9+ Free Documents in Word, PDF 36+ Sample Request Forms With twenty-six formats to choose from, you will be able to see the ideal forms you need to gather the information you want from the applicants.

## **Sample Vacation Request Form**

Vacation Request Form is an important document all organisations have drafted for the convenience of their employees. Request for leave is a standard and regular feature in all companies which have a large number of employees. Usually, the human resources department is responsible for issuing and monitoring leave applications.

## **Vacation Request Form**

Vacation Request Form Employees can use this free, printable vacation request template to ask for paid or unpaid time off from work. Company information, dates, times and amount paid can be filled in and kept on file for employers to record.

## **Free Employee Vacation Request Form | Sample Template**

Vacation/Holiday Request Forms It is completely normal for employees to want to take a day off from time to time. However, you need to make sure these time off requests stay organized so that you do not run into any staffing issues.